

**Check-In Instructions (Please print this page and bring with you to Check-In)**

Check in will be held on Friday January 13 from 5:30p – 9p at the Rancho Bernardo Holiday Inn. 17065 West Bernardo Drive, San Diego. (Behind the Elephant Bar.) Please bring your player cards, 2011/2012 Player Registration Forms, and Birth Certificates. If your team is not from CalSouth, please bring approved travel papers from your soccer association.

**General Information**

To expedite check-in, please have your player cards and registration forms (also known as the medical release forms) in alphabetical order.

**Every athlete must have a laminated player card in order to play in the tournament. NO EXCEPTIONS. \_\_\_\_\_ (initial)**

Once you are checked in, the roster game card and laminated player cards will be stamped and returned to you. It is the team manager’s responsibility to bring the roster game card and player cards to each match. The field marshal or referee will check each team in 15-30 minutes prior to each game. The referee will retain the roster game card and player cards during the match. Once the match is over, the referee will enter the score on the roster card and return it along with the player cards to the field marshal tent. **Once the score is recorded, the team manager must collect the game card and player cards from the field marshal tent to take to his/her next game. \_\_\_\_\_ (initial)**

**Emergency Contact Information**

In the event that the tournament director needs to contact you during the weekend, please complete the following emergency contact information and turn it in at check-in.

Team Name: \_\_\_\_\_ Age Group: \_\_\_\_\_

Team Manager’s Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Coach Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Hotel Information**

If you are from out of town, please indicate the name of the hotel where you are staying.

Name of Hotel \_\_\_\_\_

\_\_\_\_\_  
Print Name of Person Checking in Team

\_\_\_\_\_  
Signature of Person Checking in Team

*We hope you enjoy the tournament. If you have questions or need assistance at any time, please do not hesitate to contact the tournament director, Brian Quinn, at 858-776-1414. Good luck!*